

# SET YOUR CAREER ON THE PATH TO SUCCESS



**PREMIER**  
MARINAS



**INVESTORS IN PEOPLE™**  
We invest in people Gold

# JOIN THE TEAM

**Job Title:** Multiple Roles

**Location:** Chichester Marina, Birdham, West Sussex

**Closing Date:** 14<sup>th</sup> January 2022

## **Job Description:**

### **New Year, New Career - Multiple opportunities at Chichester Marina!**

Premier Marinas are seeking three new team members to work at our Chichester Marina, a first-class marina set in the beauty of Chichester harbour, West Sussex. The successful candidates will be joining a dedicated team who work hard to provide the highest levels of customer service and satisfaction.

For all of the roles listed, candidates must be able to demonstrate:

- The ability to understand and deliver excellent customer service.
- Ability to learn and use basic computer software systems.
- "A can do" attitude and flexible approach to team work

### **Boatyard Administrator**

This role is perfect for a customer focused individual with a flexible work ethic and a professional and friendly manner. You will help manage customer queries, understand and deliver excellent customer service and have experience handling sales calls.

Candidates must be able to demonstrate:

- The ability to carry out basic maintenance tasks to a high standard of the company's internal and external areas.
- Flexibility and adaptability to both marina and maintenance operations.
- This role includes working outdoors in all weathers and includes some weekends and bank holidays

Although this role will be primarily office based it will also include some outdoor working and the rota may provide for some weekends and bank holidays. Experience and a knowledge of boating would be beneficial but not essential as training, where required, will be given.

### **General Maintenance Operative**

This is a great opportunity for a customer focused individual with a flexible work ethic to join our maintenance team. Working in an outdoor environment dealing with all aspects of the maintenance of plant & equipment, tenanted buildings and the marina infrastructure.

Candidates must be able to demonstrate:

- A full driving licence is essential.
- The ability to carry out basic maintenance tasks to a high standard of the company's internal and external areas.
- Flexibility and adaptability to both marina and maintenance operations.
- This role includes working outdoors in all weathers and includes some weekends and bank holidays

### **Boatyard Operative**

This role includes working outdoors in all weathers and will require some weekend and bank holiday working. Previous experience of plant operation and boat handling would be a major advantage but training, where required, will be given. A full driving licence is essential.

This role includes working outdoors in all weathers and includes some weekends and bank holidays

We are committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Proof of eligibility to work in the UK will be required. Our Applicant Privacy Notice can be found on our website.

**APPLY:** In writing to Tracey Jefkins, Head of HR, supported by a current CV and covering letter describing which role you are applying for and why along with your salary expectation. Email address: [careers@premiermarinas.com](mailto:careers@premiermarinas.com)  
Successful applicants will be contacted and invited for an interview.

# OUR BENEFITS

We are proud to be able to offer our staff a range of benefits which help promote a healthy mind and body. Throughout our business we recognise the importance of creating a working environment which helps everyone, especially one which allows our staff to develop and learn, that is why one of our main benefits is career and skill development.

- Staff Development & Training
- Flexible Holiday
- Annual Incentive Scheme
- Online GP Service
- Cycle to Work Scheme
- Private Health Care
- Free Berthing
- Free Eye Exams
- Employee Assistance Programme
- RAC vehicle discount



# OUR VALUES

Established in 1994, Premier Marinas Limited owns and operates ten of the UK's most prestigious marinas. Our vision is simple: to be the finest marina operator in the UK by providing our customers with quality marinas in the best locations with first-class customer service.

Premier Marinas' core values, represent the endorsed and expected behaviours that underpin the way we operate.

We believe in our values and as such, demonstrating our values to colleagues, customers and other third parties is an expectation placed on all employees.

## OUR CORE VALUES

